

ILLINOIS GRADE SCHOOL MUSIC ASSOCIATION
Northern Division
71st ANNUAL STATE FALL MEMBERSHIP MEETING
Monday, September 21, 2009
Maria's Restaurant - Morris, IL

MINUTES OF THE MEETING

The 71st Annual Fall Membership Meeting of the Illinois Grade School Music Association, Northern Division, held at Maria's Restaurant in Morris, was called to order at 10:03 A.M. by President Ellen Singer. A welcome to the members in attendance was extended by President Singer, followed by her introduction of the Executive Board members.

Jim Weir, District V Chairperson, gave an overview of Cloyd Myers persona referring to him as a "giant" and an astounding person. Jim presented the Cloyd Myers Memorial Award to Pam Edwards described as a person of passion and dedication. Pam, a choral teacher from Geneseo School District, retired last year but still enjoys assisting students in the schools three days a week. She is appreciative of the award and thanked the Association.

Jeff Muraida, District VI Chairperson, presented the Barbara Buehlman Young Conductor's Award to Nicole Henn Plagman of Kelvin Grove MS, Lockport. Jeff indicated Nicole has attended contests, Superstate and is a wonderful person. Nicole thanked the Association for the award.

Mrs. Singer congratulated the recipients of the awards.

A motion to accept the minutes of the 2008 Annual State Fall Membership Meeting was made by Nicole Henn Plagman.
Second: Ed Winkler **Motion Carried**

Vice President John Armstrong reported there are 8008 medals in stock. We continue to tweak the medal ordering procedure in an effort to reduce inventory. The district chairpersons shall be using online ordering this year.

The Audit Report of the Association's financial activity for the previous year was presented. The records were found to be in order. A motion to accept the Audit Report was made by Becky Wagon. Second: Carla Bollinger **Motion Carried**

Executive Secretary-Treasurer Edward Jones presented the Financial Report, a copy of which had been placed in the members' folders. The detailed report indicated total assets of \$33,321.16 and a cash balance of \$23,529.01 as of June 30, 2009. The report will be filed for audit.

Report of the Executive Board:

Each member folder contains a copy of the recommendations forthcoming from the Executive Board for their convenience.

Constitution, Article II, Purpose

Sentence 1, Add the word **middle** – The purpose of the Illinois Grade School Music Association, Northern Division, shall be to encourage, aid and advance music education in the elementary, **middle** and junior high schools of the State of Illinois through all legitimate and effective means. Tom Dorner moved to accept. Second: Lisa Eaton **MOTION CARRIED**

Constitution - Article III, Membership

Paragraph 1 – Active members of the Association shall be those public and/or private **elementary, middle and junior high schools** represented by one governing body, who have paid a school district membership fee of \$70.00 and a \$20.00 fee for each participating **elementary, middle and junior high school** director. These yearly dues will represent the school district's and individual music director's memberships from ~~the Annual State Fall Meeting date until the next Annual State Fall Meeting~~ **September 15 of the current year through September 14 of the following year** and entitles each director to receive mailings and participate in contests. John Armstrong moved to accept. Second: Lisa Kiener-Barnett **MOTION CARRIED**

Paragraph 1 – Last sentence: Individuals serving on the Association's Executive Board shall ~~have the individual membership dues paid by the Association~~ **be considered paid active members at the expense of the Association.** Sarah Bush Randolph moved to accept. Second: Cindy Bridges **MOTION CARRIED**

Paragraph 2 – All membership fees shall be paid directly to the Secretary-Treasurer of the Association by ~~the date of the Annual State Fall Meeting~~ **September 15** of the current school year. **A \$40.00 late fee will be imposed if the membership fee, or a form of payment verification, is not received by October 1. The late fee shall not be imposed on new memberships.** Nicole Henn Plagman moved to accept. Second: Sarah Bush Randolph **MOTION CARRIED**

Insert a new Paragraph – **IGSMA membership lists may be used only for communication regarding IGSMA activities, whether by mail, phone or email.** Cindy Bridges moved to accept. Second: Melissa Schoonover **MOTION CARRIED**

Paragraph 4 (Corporate) – They shall be listed in the membership directory **but shall not have voting privileges.** **Corporate membership may include a link on the IGSMA website at the Executive Board’s discretion.** John Armstrong moved to accept. Second: Lisa Eaton **MOTION CARRIED**

Paragraph 5 – (Retired) – All retired directors and **Board members** shall be given an honorary lifetime membership in the IGSMA at the state level. This will include directors and **Board members** who are active in the Association at the time of retirement. Jennifer Ketchmark moved to accept. Second: Tom Dornier **MOTION CARRIED**

Voting - Add the following sentence after the first sentence: **In order to be placed on the “Active Membership List” for the Fall Meeting, new and renewed memberships must be sent to the Secretary-Treasurer of the Association no later than September 15.**

Kim Coughlin moved to amend the previous wording from “sent to” to “received by.” Second: Katie Goddard **MOTION CARRIED**

Voting - Add the following sentence after the first sentence: **In order to be placed on the “Active Membership List” for the Fall Meeting, new and renewed memberships must be received by the Secretary-Treasurer of the Association no later than September 15.** Becky Wagon moved to accept. Second: Jane Ford **MOTION CARRIED**

Voting – In cases where a ballot vote is necessary, a record of those members receiving a ballot will be held **by the Secretary-Treasurer** along with the results **until instructed by the Executive Board to dispose of them.** Deb Johnson moved to accept. Second: Cindy Bridges **MOTION CARRIED**

Voting – Add 2nd Paragraph: **If a tie vote occurs when voting by ballot, a new vote will be taken with the vote of the President of the Association held in case it is needed to break another tie vote.** Mike Brown moved to accept. Second: Lisa Kiener-Barnett **MOTION CARRIED**

Voting – Add 3rd Paragraph: **A vote by mail may occur if deemed necessary by a majority of the voting members of the Executive Board.** Cindy Bridges moved to accept. Second: Jeff Muraida **MOTION CARRIED**

Following Election of Officers, add New Heading: **ELECTION COMMITTEE: This committee shall be in place when voting by ballot occurs. The Election Committee shall be the Nominating Committee Chairperson, two Executive Board Members and two members from the floor, selected by the Nominating Committee Chairperson. This committee shall tally, record and report the election results. The Nominating Committee Chairperson shall read the names of the candidates and the number of votes for each. The Nominating Chairperson shall give all ballots and paperwork to the Secretary-Treasurer to be placed in storage.** Lisa Kiener-Barnett moved to accept. Second: Mike Brown **MOTION CARRIED**

Constitution - Article IV, Officers

Add 2nd Sentence to 1st Paragraph: **The Executive Committee may transact business of this organization in an emergency. No action shall be in conflict with that having been taken by the voting body of this organization or the Executive Board.** Mark Duker moved to accept. Second: Deb Johnson **MOTION CARRIED**

2nd Paragraph: Sentence 1 - The President and Vice President shall be elected annually by the active membership of the Association **and shall assume their duties at the close of the State Annual Fall Meeting.** Cindy Bridges moved to accept. Second: Lisa Eaton **MOTION CARRIED**

Officers under President, 2nd Sentence – This office, **in collaboration with the Executive Committee,** shall be responsible for making emergency decisions on questions that may arise the same to hold until the next meeting of the Executive Board or a stated meeting of the Association, when the decision shall be confirmed or rejected. Kim Coughlin moved to accept. Second: Jennifer Ketchmark **MOTION CARRIED**

The Vice President shall be provided a \$20,000 insurance policy for medals **and awards** being housed. Jeff Muraida moved to accept. Second: Melissa Schoonover **MOTION CARRIED**

Add new paragraph: **Vacancies: If a vacancy occurs in the office of President, the Vice President shall serve as President for the unexpired term. A vacancy occurring in any other office shall be filled for the unexpired term by a person appointed by a majority vote of the remaining voting members of the Executive Board, notice of such appointment**

having been given. In case a vacancy occurs in both the office of President and Vice President, the Executive Secretary-Treasurer shall call a special general membership meeting for the purpose of filling the vacant officer positions, prior notice having been given. Nicole Henn Plagman moved to accept. Second: Terry Guynes **MOTION CARRIED**

Constitution – Article V – Executive Board

Add new sentence two to 1st paragraph: **The Chairperson of each district shall be elected or appointed by their district and shall serve until their successor is elected or appointed.** Sarah Bush Randolph moved to accept. Second: Cliff Hunt **MOTION CARRIED**

Add to current 2nd sentence: The Executive Board shall perform such legislative duties as cannot properly be brought before the membership, due to the set time of meetings, **and may communicate by mail, phone or email.** Becky Wagnon moved to accept. Second: Elizabeth Snyder **MOTION CARRIED**

Add to current 7th sentence: Each Executive Board member shall be entitled to one vote, **with the exception of the advisors**, on matters presented to the board for action. Cindy Bridges moved to accept. Second: Katie Goddard **MOTION CARRIED**

Remove the following sentence: **Those Advisors serving currently (1995-96) shall retain voting privileges for the remainder of their term on the board.** Kim Coughlin moved to accept. Second: Jennifer Wynveen **MOTION CARRIED**

Constitution – Article VII, Meetings

Add to 3rd Sentence: Special meetings of the Executive Board may be called by the President or a majority **of the voting members** of the Executive Board, including at least one officer, two weeks notice having been given. Cindy Bridges moved to accept. Second: Kim Coughlin **MOTION CARRIED**

Add new sentence 2: **Special meetings of this Association may be called by a majority of the voting members of the Executive Board, including at least two officers, with two weeks notice having been given.** John Armstrong moved to accept. Second: Mike Brown **MOTION CARRIED**

Add a paragraph - **QUORUM - A quorum for the transaction of the business of this Association shall consist of 15 voting members including at least two officers. A quorum for the transaction of the business of the Executive Board shall consist of a majority of voting members including at least two officers.** Melissa Schoonover moved to accept. Second: Becky Wagnon **MOTION CARRIED**

Constitution – Article XIII, Barbara Buehlman Young Conductor Award

Remove the following sentence listed in Logistics, Selection Committee: **The first two years of the award, the current committee will serve.** And remove the next words, **After two years.** Jennifer Ketchmark moved to accept. Second: Carla Bollinger **MOTION CARRIED**

Bylaws – Districts

Item 4 – Add new sentence 2 – **Exceptions will be made for those Districts having participants not wishing to participate at the State level.** Lisa Eaton moved to accept. Second: Deb Johnson

Bylaws – Contests – General Information

Awards – Item 2 – Sentence 2 currently reads: These medals may be purchased from the Contest Host on the day of the contest. Change to read: **These medals have been prepaid as a part of the contest entry fees.** Kim Coughlin moved to accept. Second: Katie Goddard **MOTION CARRIED**

Eligibility – Add new item 2 and renumber accordingly: **All reference to 9th graders shall refer to those 9th grade students attending an Elementary/Junior High or Middle School configuration.** Jeff Muraida moved to accept. Second: Mark Duker **MOTION CARRIED**

Rules Governing Ensembles

#11 - Vocal ensembles shall be classified as Duets, Trios, Quartets and may include up to three voices on each part. In grouping vocal ensembles (not including Madrigals or Chamber Choirs) classify in the following order: 1) Boys, Girls or Mixed 2) Single or Double (on each “double” will include two or three on each part) and 3) The number of parts for which the selection is written.

Change to read: **Vocal ensembles shall be classified as Duets (2-Part Music), Trios (3-Part Music) and Quartets (4-Part Music) and may include up to three voices on each part. In grouping vocal ensembles (not including Madrigals or Chamber Choir) classify as follows: 1) Boys, Girls or Mixed and 2) Duet, Trio or Quartet (the number of parts for which the selection is written).** Ann Marie Markle moved to accept. Second: Jane Ford **MOTION CARRIED**

State Contest/Festival Procedures

#5 – Now reads: Directors shall have the option of three tape adjudicators or one tape adjudicator and two adjudicators writing comments, at the State Contest/Festival only. Change to: **Directors shall have one recording adjudicator and two writing comments at the State Contest/Festival only.** Becky Wagnon moved to accept. Second: Jim Weir **MOTION CARRIED**

Lisa Kiener-Barnett moved to purchase 10 Superscope Recorders for use at IGSMA State Contest for the purpose of recording adjudicator comments. Second: John Armstrong **MOTION CARRIED**

Ed Winkler: Salaries - A 3% increase for 2009-10 as follows: Executive Secretary-Treasurer \$10,031.00, President \$4,012.00, Vice President \$5,016.00 and Clerical \$5,517.00. This results in a total increase of \$717.00 for the year. Lisa Kiener-Barnett moved to accept. Second: Mark Duker **MOTION CARRIED**

Contest – General Information

Awards #1: All district medals must be purchased by the District Chairperson ~~from the Vice President of the Association~~ and their distribution shall be determined by the District. Lisa Eaton moved to accept. Second: Kim Coughlin **MOTION CARRIED**

Rules Governing the District and State Organization Contests/Festivals

Band/Jazz Band/Orchestra – Item 3 in Concert Band and Item c in Orchestra: The use of electronic equipment is prohibited unless ~~required~~ **indicated by the score.** Jennifer Ketchmark moved to accept. Second: Melissa Schoonover **MOTION CARRIED**

Resolution - District II – Cindy Bridges – Bylaws, Districts #4 – District contest shall be held at least ~~five~~ **four** weeks prior to the State Contests/Festivals. **MOTION DEFEATED**

Resolution - District III – Michael Brown recommends that a “Comments Only” adjudicator sheet be created for use at District Organization Contests. **MOTION CARRIED**

New Business

Five-year calendar – no changes suggested.

The Annual State Fall Meeting date was set for September 27, 2010.

Terry Guynes requested definition be given to playing a “March” at contests. He would like to add the words “March Style” to the language in order for more clarification. After considerable discussion, there was no concession or agreement.

President Singer reminded the membership to complete the Attendance Forms and explained the procedure for receiving CPDU credit for attendance at this meeting. Members were reminded to also sign the CPDU form and retain a copy of the Meeting Agenda for their records.

Terry Guynes moved to add the words (or march style) after the word march in the Organization Contest Instructions for Adjudicators, Item 13, sentence one. This also includes adding the words (or march style) after the word march in the Rules Governing the District and State Organization Contests/Festivals; Band, Jazz Band, Orchestra; Concert Bands, item a. Second: Elizabeth Kelch **MOTION DEFEATED**

Report of the Nominating Committee

Edward Winkler, Chairperson of the Nominating Committee, announced the recommended slate of officers as George Pierard for President and John Armstrong for Vice President. Mr. Winkler asked for nominations from the floor for either office. Hearing none, he requested the slate be voted on unanimously. Second: Kim Coughlin **MOTION CARRIED**

President Ellen Singer presented Ed Winkler a certificate and card on behalf of the Association for his 30 years of service as District 2 Chairperson and Advisor. After a standing ovation, Mr. Winkler indicated he would miss the group.

Vice President John Armstrong made a presentation on behalf of the Association to Ellen Singer with a certificate and card, for her 12 years of service as District 8 Chairperson and the past year as President.

Hearing no other business, the 71st Annual Fall State Meeting of IGSMA, Northern Division, adjourned at 11:50 AM.

Edward Jones
Executive Secretary-Treasurer