

ILLINOIS GRADE SCHOOL MUSIC ASSOCIATION
DISTRICT EIGHT
BY-LAWS

The following by-laws were voted into effect by the membership on September 13, 1976. Future changes in procedure enacted by the membership shall be reflected in the by-laws.

Contest Entry Procedures

1. The district chairperson will mail out solo and ensemble numbers form, organization contest cards, and questionnaires by November 1st.
2. Completed solo and ensemble form, organization cards, questionnaires, entry fees, and a completed entry form will be postmarked on or before **December 8th**. The above will be sent by first class mail.
3. Organizations canceling less than six weeks in advance of their contest will forfeit their entry fees. Upon cancellation there will be no refund of solo, ensemble, or piano fees.
4. School districts will pay all entry fees with one check and on one entry form.

Preparation

1. All solo and ensemble entries will be sent to the District Eight Chairperson through the IGSMADistrict Eight website.
2. The IGSMADistrict Eight website will be operational through December 8, midnight CST.
3. All entries must be placed in score order as specified in the preparation guidelines.
4. Solo contestant substitutions will not be permitted.
5. A request for a specific performance time must be requested on the website or on the organization entry card, including Friday or Saturday performances for organizations. Solo and ensemble contest requests will be "AM" or "PM" and only to be used in extenuating circumstances

Contest Procedures

1. The district chairperson will procure contest sites, make site assignments, and set contest dates, and so notify all District Eight members.
2. A school choosing to not assist with co-host responsibilities in the year they are assigned to do so willingly foregoes their right to participate in all IGSMADistrict Eight contests until they have assisted with co-hosting a contest.
3. Contest hosts shall mail contest schedules no later than two weeks before the contest to participating directors and to the district chairperson by first class mail.
4. All participating organizations shall provide a cassette tape of at least thirty minutes in length.
5. Three qualified judges will be hired to judge each organization type including band, jazz band, orchestra, choir, and swing choir.
6. At organization contests, directors may proceed through their three selections at their own prerogative.
7. All organizations receiving a first place rating shall be awarded a plaque by District Eight.
8. Each member of an organization receiving a perfect score will be awarded a 1+ star in addition to the first place medal.
9. Each participating school shall provide two adult chaperones to supervise their homeroom.
10. It is **mandatory** that each music director attends the contest in which his or her students participate. Each school's representative will be required to sign out after that school's last students' events have been posted and the contest host has processed that school's last event.
11. Each year the District Chairperson shall appoint a judges evaluation committee. This group shall establish procedures for additions and deletions to the judges' list. The chairperson of the committee shall make an annual report at the fall meeting.

12. Adjudicators not appearing on the current Adjudicators List may not be hired unless all other names in their area of expertise have been exhausted.
13. Every attempt shall be made to rotate organization judges to prevent them from adjudicating the same organizations two successive years.
14. Ensembles with missing members will be rated at the discretion of the adjudicator.
15. Drummers may use only practice pads in the warm up and/or homeroom at the solo and ensemble contest unless a drum warm up room is provided.
16. Assigned co-host schools will be responsible for moving the pianos for the site school. District Eight will pay for truck rental only.

Fees

1. District Eight membership fee- \$25.00
2. *Entry fees are as follows:
\$5.00 per solo
\$5.00 per ensemble member
\$4.50 per organization member
3. *In addition to the entry fee, a piano fee (per junior high) as follows: 1-50 entries- \$25; 51-100 entries- \$50; over 100 entries- \$75.
4. An admission charge will be made for all organization contests. However, participants, directors, administrators, bus drivers, and children under 6 years will be excluded from the charge. The proceeds will go directly to the host school.
5. Medals are now included in the entry fee costs. Directors will be able to purchase additional medals on the day of the contest. This cost will be \$.10 higher per medal than the state organization charges District Eight.
6. Each soloist, ensemble, or organization member who receives a 1+ rating (perfect score) will receive from District Eight at no cost an additional award (1+ star) to be displayed on the drape of their contest medal.

Compensation

1. *Judges shall be paid \$150.00 per day, plus round trip mileage paid at the IRS rate, plus tolls. Judges working a half-day (four hours of judging) shall be paid \$100.00 plus mileage and tolls. Judges working an evening (five hours of judging) shall be paid \$125.00 plus mileage and tolls. Judges traveling over seventy-five miles one way will be paid overnight housing costs upon presentation of receipts.
2. Judges serving a day and a half shall have overnight housing costs reimbursed and receive \$10.00 maximum for meals upon presentation of a receipt.
3. Solo and ensemble contest hosts shall be paid \$100.00 per site host and \$100 per site scheduler. Organization contest hosts shall be paid \$200.00 per day and \$25 per extra performance room.
4. A registered nurse shall be hired at each contest site and paid up to \$100.00 per day if the hosting school district does not pay.
5. *The district chairperson shall receive (including secretarial fees) \$5000.00 per year. The judge contractor shall receive \$3750.00 per year. The piano overseer shall receive \$2000.00 per year.
6. *The district chairperson shall be compensated at the IRS mileage rate when his or her presence is required.
7. The district chairperson shall be authorized to pay expenses for district level committees.
8. The district chairperson shall be authorized to pay secretarial assistance at the rate of \$5.00 per hour.
9. The district chairperson shall be authorized to pay student assistance at the rate of \$2.50 per hour.
10. District Eight will charge outside parties a rental fee of \$75.00 per piano for rental of District Eight pianos.
11. All financial obligations must be submitted to the chairperson by May 31st of the current school year.